

Center Accreditation and Affiliation Process - Portal going live soon (tentatively around 7th Sep 2016).

This has reference to the Guidelines for *Accreditation, Affiliation and Continuous Monitoring of Training Centres for the Skill Ecosystem* (attached). As per the guidelines, all the Training Centers intending to commence Trainings/operation under the Government sponsored Skill Development Scheme, have to mandatorily get Accredited before being Affiliated by the respective SSCs. The complete process shall be managed through a Third Party Inspection Agency (**Quality Council of India**) and a single window **IT Portal** , which is expected to be ready very soon We shall provide you the portal link soon , and also send you an online tutorial . **Once the Portal goes live, we shall entertain all queries through a Call Center dedicatedly being set up for the Center Accreditation Process, the details of which shall be shared with you soon.**

In this regard, you are requested to note the following points and start working on the same, as the Portal can go live soon , and you will be able to raise the Accreditation request :

1. Process for Skill Ecosystem : Kindly note that the Center Accreditation and Affiliation Process guidelines are applicable to the Skill Ecosystem, i.e. (not just PMKVY). Pls **THOROUGHLY** read the attached guidelines for more details. It may be noted that the guidelines are likely to undergo a modification time to time ,basis on our learning during the execution of the Center Accreditation process. The changes shall be communicated to you.

2. Registration of Training Providers on the Portal: The TPs desirous of seeking accreditation for its Training Centers have to register on the Portal , the link of which shall be made available. The TP has to pay a fee the required fee for registration on the portal, and should be ready with the documents required for this purpose. (kindly read the guidelines)

3. Raising Center Accreditation requests: On successful registration as a TP , TPs will be able to raise the accreditation requests for its desired Training Centers for the job roles they wish to apply for. Centers need to pay for the Accreditation fee (as defined in the guidelines).

4. Centers readiness for getting accredited – Very important

a. It is advised that the TPs should start preparing their Training Centers as per **Accreditation Standards Grading Metrics**. The Accreditation Grading Metrics have been revised and TPs are advised to refer the revised Accreditation Grading Metrics **ONLY** (The Excel file attached-Annexure 1- Grading Metrics) while preparing their Centers for Accreditation.

b. Centers should also start preparing for the necessary equipment list for job roles, trainer's profile, classroom size, lab size etc as per SSC's specifications. QCI will check these aspects as per the requirement of Accreditation Grading Metrics. The details of equipment / trainers profile etc is attached. For any clarifications, kindly feel free to call the respective SSCs. **All the Centers have to**

comply with the Mandatory Accreditation Standards Metrics for getting accredited. Any Center not complying with Mandatory parameters shall be rejected and not granted accreditation.

5. Center Inspection by Third Party Agency: Center Inspection will be conducted by QCI . QCI will inspect the Centers as per the CAAF (Center Accreditation and Affiliation Form) details . CAAF has been designed as per the Grading Metrics . CAAF shall be available online. The report submitted by QCI along with the recommended Accreditation status and Grade of the Center will be sent to the concerned SSC for its approval. Pls see the guidelines for more details.

6. Grant of Affiliation : All accredited TCs have to apply for the process of Center Affiliation for respective job roles . Affiliation would be provided by the respective SSCs. Kindly read the guidelines for more details.

Note :

1. **Training of Trainers (ToTs)**: Considering the fact that ToT is a mandatory requirement as per the Accreditation Standards Metrics, it is advised that the TPs should contact the respective SSCs for organizing ToTs.

2. **Aadhaar Enabled Biometric Attendance System(AEBAS)**: Requirement for Aadhaar Enabled Biometric System (AEBAS) is mandatory for all the Training Centres. Please note for Centres in North East region (NR)and Jammu and Kashmir(J&K), AEBAS is not mandatory, but desired. In the absence of AEBAS, Non Aadhaar linked biometric attendance system is mandatory for J&K and NE.

Kindly note that the Accredited and Affiliated Center does NOT entitle you to target allocation under PMKVY. For the target allocation under PMKVY, kindly refer to PMKVY guidelines uploaded on www.pmkvyofficial.org. **In case the Center wants to apply for accreditation to run PMKVY job roles, the final approved job role list for PMKVY is attached for your reference (FINAL List- PMKVY-2 Job Roles).** We seek your full support in making this Center Accreditation and Affiliation process a success. Kindly feel free to call us should you need any further clarification pls.